

Personal Training Plan

Recommendations

1. GENERAL INFORMATION	2
2. VISA REQUIREMENTS	2
3. EACEA MOBILITY RULES	3
4. CONSORTIUM MOBILITY and DEGREE AWARDDING RULES	4
5. PROCEDURE	5
6. GLOSSARY	6
Annex/ Personal Training Plan	7

For any question, please send your enquiry to:

neurasmus@u-bordeaux.fr

Version Novembre 2017

Please read carefully this document. Any change will be notified on due time.



1. GENERAL INFORMATION

The Personal Training Plan (PTP) aims to define the student mobility scheme with regard to advanced courses and training in the research field the student is interested in for his Master thesis.

Attached to the PTP, each partner university / associated member may have a specific internship agreement with respect to the local rules to be signed by the student and the thesis director before Semester 4 starts. The Student will be informed by the partner university which documents are needed for that purpose.

Each partner university / associated partner involved in the personal training plan agrees to fulfil its obligations with respect to the courses chosen by the student for 3rd Semester and to the training related to the Master thesis.

The Neurasmus Programme is a 2-year Master programme organized as follows:

2018 student editions (start Sept. 2018)

<http://www.neurasmus.u-bordeaux2.fr/2016-mobility-plan.html>

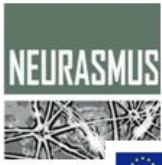


These schemes will apply to candidates starting the Master course in August 2018.

2. VISA REQUIREMENTS

- (a) **Partner country students** have to keep in mind that from one mobility to another they may have to apply for a new visa.
- (b) **Programme country students whose Mobility scheme plans a mobility to Laval University** have to apply for a Canadian Visa.
- (c) In the case of an **industrial placement** at one of our associated partners, the student checks whether the affiliated university accepts visa from other Schengen countries to proceed to student registration.

According to student' evaluations and our experience, we highly recommend to spend 2 consecutive semesters at one University (i.e. spend the 1st year in 1 University and the 2nd year in a second University) in order to avoid multiple visa applications.



3. EACEA MOBILITY RULES

The PTP has to meet the mobility criteria set by the Erasmus Mundus Programme:

(a) European mobility:

Students must spend their study period in at least two of the full partners located in different Programme countries.

Scholarship holders spending part of the EMJMD course in their country of residence are not entitled to benefit from the monthly subsistence allowance for this period.

The mandatory mobility periods cannot be replaced by virtual mobility neither can they take place in institutions outside the EMJMD consortium.

For both Programme and Partner countries students, the minimum mobility duration at a European partner university includes a volume of study/research corresponding to at least 30 ECTS and to one consecutive stay in the concerned partner.

Additional study (/research /placement /thesis preparation) period can take place in other participating organisation from Programme or Partner countries, under the condition that the activities concerned are implemented under the direct supervision of one of the consortium full partner university.

As long as a student meets the aforementioned European requirements see (a) during the first year:

- (b) Laval University (Year 2):** Laval University (Québec) offers a 1-year study/research programme during year 2. Since scholarship holders from a Partner Country are not allowed to spend more than three months (15 ECTS) in any Partner country, this mobility cannot be offered to them. Any Programme country student can spend up to half of the master course studies in Laval University (i.e. up to 1 year within the 2-year programme).

As long as a student meets the aforementioned European requirements see (a) before the Master thesis:

- (c) Industrial placement (Master thesis):** a student is allowed to spend Semester 4 (30 ECTS) at an industrial Associated Member, provided industrial placement is offered. However, the student has to register at one Partner University that is responsible for the master thesis validation and ECTS delivery (affiliated university). An agreement must be signed between the company and the partner university where the student is registered.
- (d) If the Associated Member is located in a Partner country, the rule at point (b) still applies, i.e. scholarship holders from a Partner Country are not allowed to spend more than three months (15 ECTS).**



4. CONSORTIUM MOBILITY and DEGREE AWARDING RULES

- (a) Following the successful completion of the 2-year programme, **students are awarded a multiple diploma**, i.e. the original diploma of at least two universities from two different countries where the student has completed his/her studies, provided the mobility scheme meets local requirements for the degree delivery.
- (b) **No more than 2 semesters in one of the partner university is allowed except for Track 3.**
- (c) **Any mobility that does not match the min. local requirements set by a partner institution for its full-degree delivery** is considered as a simple mobility, i.e. **non-diploma awarding mobility**. The partner institution will issue a **mobility certificate**.
- (d) **Min. local requirements (degree awarding rules):**

- *Bordeaux, Berlin*

To get Bordeaux or Berlin full degree, a student needs to spend at least 1 semester (30 ECTS) in the university within the 2-year programme.

- *Amsterdam:*

Within the 2-year programme, a student must spend at least 2 semesters (2x30ECTS) in Amsterdam (one of the 2 semesters must be research-oriented).

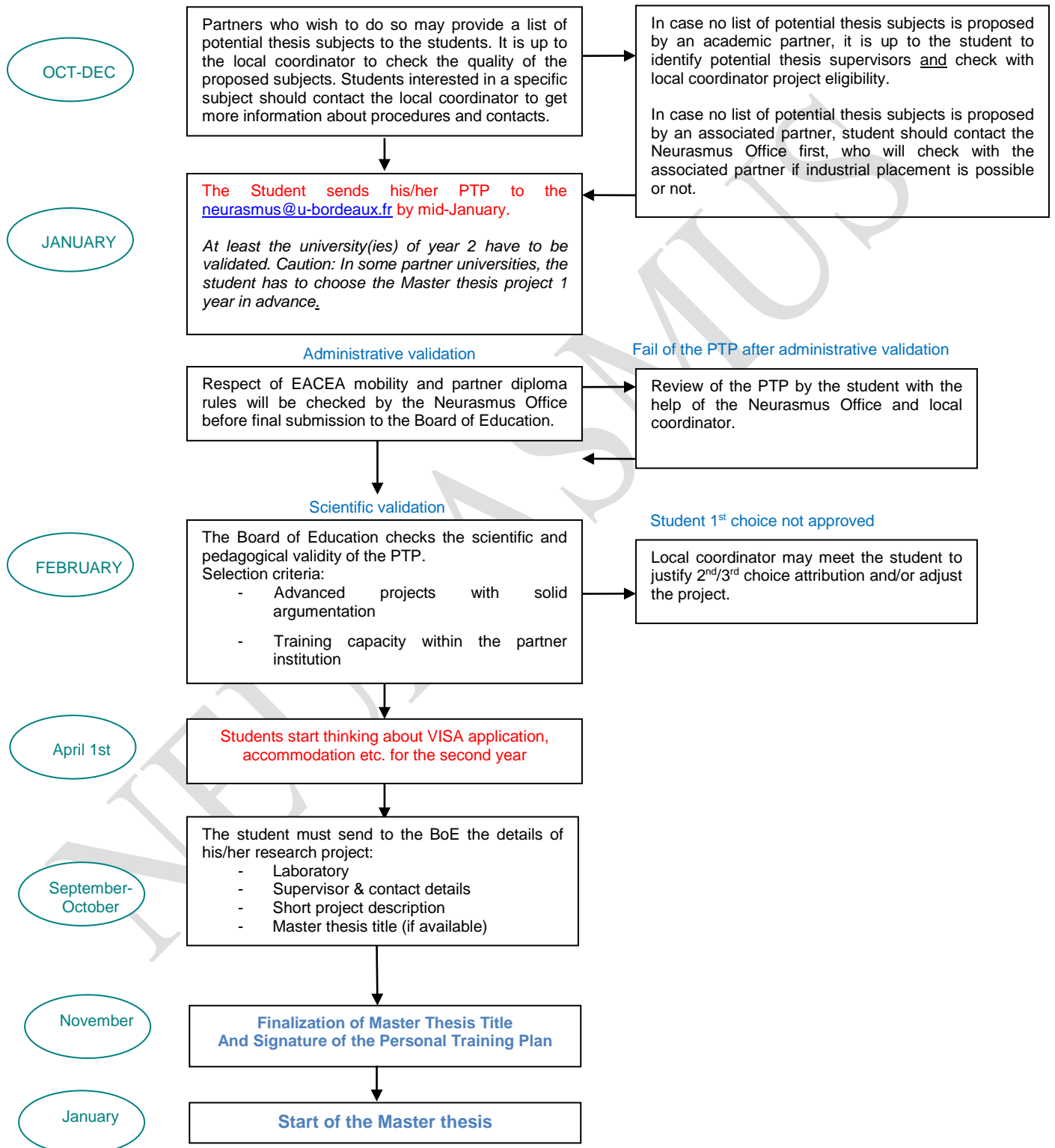
- *Göttingen:*

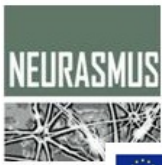
Students joining Track 3 only may be granted Göttingen full degree. However, they have to take 90 instead of 60 ECTS during the first year and also submit their Master thesis in Göttingen (semester 4); the research project leading to the thesis can be done in another partner university but must be submitted in Göttingen that delivers the ECTS (external thesis option). Please note that no industrial placement is allowed at Göttingen.

- *Québec:*

Laval University requires a min. of 2 semesters to grant its full degree. As mentioned on page 3 *part 3 b)*, Partner country students enrolled in Track 5 during year 1 are eligible to follow Laval University programme during year 2 (full-year).

5. PROCEDURE





6. GLOSSARY

AM

The Associated Members are organisations contributing to the promotion, implementation, monitoring, evaluation activities and/or sustainable development of the Master Programme. The following AM contribute to training activities by offering internships:

- *J&J Janssen (Beerse, BE)*
- *Roche Pharma (Basel, CH)*

BoE

The Board of Education is the main decision-making Body of the Neurasmus Consortium with respect to the Joint Master Programme. One of its tasks is to supervise and ensure the education and training provided through the Consortium. The BoE will:

- act as counsellor with regard to education and research objectives of each student,
- be in charge of the validation of students' PTP,
- function as an Examination Board for the Joint Master Programme.

EACEA

The Education, Audiovisual and Culture Executive Agency is responsible for the management of the Erasmus Mundus Programme at the European level.

ECTS

The European Credit Transfer and Accumulation System is a student-centred system based on the student workload required to achieve the objectives of a programme of study. Its aim is to facilitate the recognition of study periods undertaken abroad by mobile students through the transfer of credits. The ECTS is based on the principle that 60 credits are equivalent to the workload of full-time student during one academic year.

HEI

A Higher Education Institution is an establishment providing higher education and recognized by the competent national authority of a participating country as belonging to its system of higher education. Full partners of the Neurasmus Consortium are HEIs:

- *Vrije Universiteit Amsterdam*
- *Charité – Universitätsmedizin Berlin*
- *Université de Bordeaux*
- *Universitätsmedizin Göttingen*
- *Université Laval*

LC

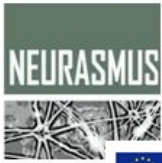
A student interested in a particular training at a specific partner university should address his question(s) to the nominated local coordinator, who is a member of the BoE and acts as counsellor regarding to the education and research objectives of the student. The list of local coordinators is given in September.

PTP

The Personal Training Plan aims to define the student mobility scheme regarding to advanced courses and training in the research field the student is interested in for his Master thesis.

TS

The thesis supervisor is the academic person and/or industrial tutor in charge of the student during Semester 4. The thesis supervisor will follow the student during his research project.



Annex/ Personal Training Plan

Student' name:	
Student' email:	

Initial track

Please tick:

- Track 1 "Neurogenomics" Amsterdam (NL)
- Track 2 "Neuropharmacology" Bordeaux (FR)
- Track 3 "Imaging and Neurophysiology" Göttingen (DE)
- Track 4 "Clinical Neuroimaging & Translational neuroscience" Berlin (DE)
- Track 5 "High resolution Imaging" Amsterdam/Bordeaux/Laval (NL/FR/CAD)

Semester 3: Advanced courses (to be chosen between Amsterdam, Berlin, Bordeaux or Laval only)

1 st choice:	
2 nd choice:	
3 rd choice:	

Semester 4: Master thesis

In case of industrial placement, please specify name of industrial partner and affiliated university in charge of ECTS delivery. In case of external master thesis (track 3 only), please specify 'Option External Master thesis' and name of hosting university where the research project is conducted. Otherwise, specify the name of the partner university only.

1 st choice:	
2 nd choice:	
3 rd choice:

Motivation (1-2 pages)

Please write a motivation letter to make your choice for the second year. The letter should also propose an alternative university in case choice n°1 is rejected due to the limited intake capacity per university. The PTP selection process will be done within January/February.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

